



## Terms & Conditions

Please read the following information carefully. Unless you know and observe the terms and conditions, you cannot apply successfully for an Aventis [i]lab award. Your application is an acknowledgment that you accept the terms and conditions.

Participants of the [i]lab workshops cannot apply for the [i]lab award.

### Who can apply for the Aventis [i]lab award?

*Students in any semester, diploma students or doctoral students in the field of life sciences.*

This means the Aventis [i]lab award is open to applicants from the following disciplines: organic and analytical chemistry, biochemistry, molecular biology, biology, pharmacy, medicine, veterinary medicine, bioinformatics and all related disciplines. Students and diploma students must not be over the age of 30, while doctoral students must not be over the age of 32. Applications can be made only on this website. Persons of any nationality may apply, provided that they are students, diploma students or doctoral students. Applicants do not have a legal claim to the Aventis [i]lab award. The reasons for refusing any application will not be given.

### What are the application criteria?

*We require details of your personal motivation and a letter of recommendation.*

Applicants are asked to state in only 1000 characters why it is important for them to take part in a conference abroad or spend a study/training period in another country. Please state what motivates you since your personal motivation and the thinking behind your plans are the most important points on which we shall base our decision. We also require a single-page letter of recommendation from your teacher/professor.

### What do the successful applicants get?

*The award provides air tickets allowing talented young scientists to travel to the conference of their choice or to participate in scientific programs abroad – anywhere in the world and with the minimum of formalities.*

The flights will take the award-winners to a scientific conference or workshop or to places where they can undertake practical training at a university or institute, or take part in research or training projects or equivalent activities at a university or institute.

The successful applicants will each be given an economy-class air ticket, made out in their own names, for travel by a well-known airline. Tickets will be sent out about one week before the date of travel. We shall book the tickets to fit in with the award-winners' travel plans. The award-winners cannot choose which airline they fly with.

The award-winners take sole responsibility for complying with the terms and conditions of the airlines, those of the airports used and the regulations and laws of the countries concerned. Rebooking of a flight is possible in principle, but the award-winner must rebook any flight personally and do so through our appointed travel office. All rebooking charges and subsequent costs (postage etc.) are payable by the award-winner. The award does not include travel insurance or travel cancellation insurance.

If successful applicants have already been given another award for the same purpose, Aventis must be informed.

If award-winners fail to undertake the trip, they must notify Aventis as soon as possible and return the tickets.

**When should applications be made?**

*They can be made at any time. Each applicant will be contacted no later than four weeks after receipt of their complete application.*

Applications can be made with a minimum of formality and the awards are issued very quickly. However, we recommend that you send your complete application at least six weeks before the planned departure date of your trip. Aventis cannot guarantee that successful applicants will receive their air tickets by the departure date if the application is received less than six weeks beforehand.

No refunds can be made for the cost of trips to conferences or workshops or trips abroad for study or research purposes if they have already taken place.

Aventis will make every effort to meet all stated deadlines but cannot guarantee to do so.

**What information must applicants and award-winners provide?**

*We need your personal details, as well as a letter of recommendation and confirmation of attendance.*

To accept and assess your application we need to have your personal details and a brief, informative statement on the purpose of your planned trip, stating how you will benefit from the planned conference trip or period abroad. We also require a letter of recommendation from your teacher/professor or group leader. The letter of recommendation must be uploaded on this website as a PDF or MS-Word file. The size of the file must not exceed 1 MB. In order to prevent abuse, we reserve the right to contact the writer of the letter of recommendation. All details given, and also the letter of recommendation, must be in English.

An Aventis [i]lab award will only be granted on condition that the applicant attends a conference or undertakes a stay abroad for research or training purposes. A document confirming such attendance or stay must be provided for our inspection before the trip abroad or no more than two weeks afterwards. If no such document is provided, Aventis reserves the right to demand that the monetary value of the award be returned.

**What will happen to the data you supply?**

*We'll take good care of it.*

Your data will be used and stored by Aventis solely for the purpose of processing and assessing the applications, granting awards and announcing further scientific events as part of the Aventis [i]lab initiative. After two years the data will be deleted. They will not be passed on to any third parties. All information provided by the applicants is given voluntarily. The regulations under data protection legislation apply in the form displayed on this website.