WELCOME TO THE UNIVERSITY OF REGENSBURG
Orientation Guide for International Exchange Students
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WELCOME TO THE UNIVERSITY OF REGENSBURG (UR)

The following orientation guide has been compiled by the International Office of the University of Regensburg. Hopefully, you will find this guide helpful in your preparations for your stay in Regensburg.

You will find that the brochure provides answers to many questions you may have before coming to Regensburg.

Please take the time to read this information carefully. It is worth your while!

Please also visit our homepage at:
http://www.uni-regensburg.de/ur-international/exchange-students/index.html

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international.exchange-student@ur.de

Office hours:
Monday, Friday 9:30am - 11:30am
Tuesday, Thursday 1:30pm - 3:30pm
1. BEFORE ARRIVING IN REGENSBURG

Application Process:

After having been selected and nominated by your home university, please fill in the online application form at:

http://www.uni-regensburg.de/ur-international/exchange-students/application/online-application/index.html

Then write an email to International.exchange-student@ur.de

attaching the following documents as one pdf-file:

• signed application pdf (created at the end of the online application)
• scan of your passport/ID card
• proof of your German knowledge - if you want to take courses taught in German, or improve your German
• proof of English language skills - if you want to take courses taught in English
• Transcript of Records
• Preliminary Learning Agreement

When Do You Need to Arrive in Regensburg?

Universität Regensburg offers three different orientation programs for exchange students:

A: Intensive German Language Course (ILC)
B: Orientation program in German
C: Orientation program in English

Depending on your choice of program, you should plan your arrival in Regensburg.

A: The Intensive German Language Course (ILC)

Target group: Exchange students who want to improve their German language skills and students who will primarily attend English taught courses but need some German skills for everyday life.

The course takes place 4 - 6 weeks before the semester starts (= beginning of March and beginning of September). Student assistants will support and advise the participants during the entire program and help them get organized
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(including all formalities).

You will be credited with 12 ECTS for the regular and successful attendance of the course (120 contact hours). The course fee for participants in the ERASMUS program is currently €270; the fee for participants of other exchange programs is €400. The fee includes tuition, orientation and extra-curricular activities. However, costs for accommodation and other living expenses during the program are not covered.

Please note:

There will be courses on five language levels: A1, A2, B1, B1+, and B2/C1. The supporting program and the orientation phase of the language course will be in German and English. Even though the course will be very intensive, students arriving with an A1/A2 level will in all probability still not be able to successfully attend (German taught) lectures. Therefore we urgently recommend that these students take further German classes during the semester period.

B: Orientation program in German

Target group: Students with substantial German language skills who will take German taught courses.

The orientation program begins about two weeks before classes start and offers a general orientation, a survey of Germany, information about studying at Universität Regensburg (registration, choice of courses, etc.), information about the formalities you will go through at the immigration office, and information about health insurance. You will also be shown around the campus and the city of Regensburg.

C: Orientation program in English

Target group: Students who cannot attend the Intensive Language Course (ILC) but need instruction in English.

Students receive all important information necessary for registration, course selection and studying in English. This orientation program does not include any German language course units.

Even if you only intend to take English taught courses at the university, it is good to have basic German language skills for everyday life in town and on campus.

The German as a Foreign Language Unit offers many German language courses throughout the semester.

Students wishing to participate in German as a Foreign Language courses need to participate in a placement test which takes place during the orientation program.

Term Dates of the Academic Year 2017/18

Winter semester 2017/2018
October 16, 2017 - February 10, 2018
Christmas break: December 24, 2017 - January 6, 2018
Summer semester 2018
April 9, 2018 - July 14, 2018
Arrival in Regensburg: When to arrive

On your day of arrival, you can pick up the keys to your room at the International Office. On top of that, you will receive important starter information regarding your studies and the orientation program/language course.

Please arrange your trip in a way that will allow you to arrive during the arrival time!

If you come earlier than during this arrival time, your room will not yet be available. Late arrival is not possible.

Arrival Dates for the Academic Year 2017/18

Winter semester 2017/2018:
- Intensive language course: September 4 + 5
- Orientation program: October 4

Summer semester 2018:
- Intensive language course: March 1 + 2
- Orientation program: April 3

Please pay attention to our bank holidays:

Bank holidays when all official institutions as well as shops are closed:

October 3 - Day of German Unification
Good Friday and Easter Monday

On Sundays the university and most shops are closed. On Saturdays the library has limited opening hours, while cafeterias and the dining hall on the UR campus are closed. However, you can use the dining hall on the campus of the OTH Regensburg, which is located just north of the UR campus.

Student Housing

Where will you stay during your time in Regensburg?

Only if you have applied for housing within the online application, can we reserve a room for you in one of the student residences in town.

Student Services (Studentenwerk) assigns a certain number of rooms to the International Office that will be used for exchange students on the condition that the rent will be paid for the whole year, i.e. for twelve months. However, exchange students normally stay only for 10, 5 or 4 months.

In order to make it possible for exchange students to pay only for the months of their actual stay, the International Office requires all exchange students to pay a non-refundable reservation fee of €165,-. With this fee the International Office covers the rent for empty rooms during the semester holidays. Students accepting housing arrangements through the International Office must therefore pay:

- €260,- room deposit (refundable upon checking out of the room unless there are any damages)
- €165,- reservation fee (non-refundable)

The rooms have to be rented for the entire lecture period. This means at least October until February for the winter semester, April until July for the summer semester and at least October until
July for students staying the whole year.

**When will your reservation be valid?**

We will send you a personal room offer and an acceptance form („Annahmeerklärung“) after receiving your room application.

**The reservation will be valid only if you return the „Annahmeerklärung“ and pay the deposit and the reservation fee in time!**

We highly recommend that you take advantage of the rooms offered by us. Finding housing privately, especially furnished accommodations, can be extremely difficult in Regensburg. Most landlords and rental agencies charge extra fees for entering into a lease, and short term housing arrangements are exceptionally difficult to come by.

**Your address in Regensburg:**

The International Office will reserve a room for you. However, for administrative reasons it is not possible for us to give you your exact address until you have arrived and checked in.

**What do the rooms look like?**

The International Office has rooms in several student dormitories. These rooms differ in size and furnishings. In most dormitories students have to share a bathroom and not all rooms are right next to the university. However, standard facilities are guaranteed. Room selection will be decided by a lottery and requests can be made for substantiated reasons only. The dormitories house both males and females. Usually, men and women also share the kitchen and bathroom facilities. Monthly rents range from € 190,- to € 240,- per month. Some rooms, however, may cost up to € 350,- per month.

All rooms are furnished with:
- a bed and covers, pillows, and sheets
- a desk with a chair, a closet, and a bookshelf

In some residences students are asked to pay an extra deposit (ranging from € 10,- to € 50,-, depending on the residence) for the use of covers and sheets.

The voltage is 220 V.

The rent does not include meals. Student dormitories do not have a cafeteria nor do they offer any meals but they do have self-catering facilities.

**How can you make phone calls?**

Rooms in student dormitories are usually not equipped with phones. If you want to use a phone, you will have to use the internet (e.g. Skype), or buy a mobile phone.

**Where can you have lunch and dinner?**

Students either cook their own meals at home or eat in the Mensa halls (main student dining hall), either at the university or at the OTH (Technical University of Applied Sciences).

The UR Mensa offers lunch from Monday to Friday. The OTH Mensa also offers dinner during the week and lunch on Saturdays. There are also many smaller cafeterias on campus where it is possible
to buy breakfast. In the Mensa and cafeterias you have to pay with the so-called UR-Card. You will receive this UR-Card upon your enrolment.

Where can you cook?

All student dormitories are equipped with kitchen facilities, which are shared by 6-8 students. In these kitchens you will find a refrigerator compartment for your use.

Please bring or buy the following kitchen items:
• kitchen utensils (pots, pans, etc.)
• dishes and cutlery

You can purchase a basic kitchen set for approximately € 50,- in almost every supermarket or department store.

Where can you do your laundry?

Every student dormitory is equipped with washing machines and dryers but not with ironing boards or irons. If you bring an iron, do not forget that the voltage is 220V.

Living Expenses

How much money should you bring to Germany?

Most students need a minimum of € 700,- per month for living, including rent. Per semester, you should expect expenses of approximately € 100,- for books and at least another € 50,- for additional study materials. Although there is no tuition fee, all students must pay approx. € 145- student fee to the Studentenwerk (the organization responsible for student services). This fee is mandatory for all students and covers the costs of the student bus pass, subsidized Mensa food, etc.

Make sure to bring enough money to cover all your expenses for the first month! You will have to pay your first month’s rent shortly after your arrival in Regensburg. Please take into consideration that it sometimes takes 2 weeks
1. BEFORE ARRIVING IN REGENSBURG

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Living Expenses

How much money should you bring to Germany?

Most students need a minimum of €700,- per month for living, including rent. Per semester, you should expect expenses of approximately €100,- for books and at least another €50,- for additional study materials. Although there is no tuition fee, all students must pay approx. €145,- student fee to the Studentenwerk (the organization responsible for student services). This fee is mandatory for all students and covers the costs of the student bus pass, subsidized Mensa food, etc.

Make sure to bring enough money to cover all your expenses for the first month! You will have to pay your first month’s rent shortly after your arrival in Regensburg. Please take into consideration that it sometimes takes 2 weeks for money to be transferred from an account abroad to an account in Germany.

Credit/ATM cards or cash?

In Germany, it is easier to pay with cash. Credit cards are not used as frequently as in other countries and are not always accepted. Therefore, you should bring cash. Using your EC card you have access to your home account through automatic teller machines, which can be found all over Regensburg. Euro-cheques are no longer accepted. Similarly, travellers’ cheques will only rarely be cashed by banks.

In most cases you will have to pay your rent and health insurance (unless you hold the European Health Insurance Card) by transferring money via an account in Germany.

Visa (if applicable)

Citizens of the EU, Iceland, Liechtenstein, Norway, Switzerland, Israel, Canada, Brazil, El Salvador, Honduras, Japan, South Korea, Australia, New Zealand and the USA do not need a visa to study in Germany!

Exchange program students coming from other countries need a student visa (Visum zu Studienzwecken). This visa can be issued by a diplomatic institution of the Federal Republic of Germany in the student’s home country (embassy or consulate) and is entered directly into the passport.

Your student visa has to be transformed into a residence permit (“Aufenthaltsbewilligung”) at the local foreigner’s registration office (“Ausländerbehörde”) within 3 months of your arrival in Germany.

Non-EU-citizens have to pay a fee of 100,- EUR for their residence permit payable after their arrival in Regensburg.

Please do not enter the country as a tourist! A tourist visa cannot be transformed into a student visa or residence permit after your arrival in Germany.

Your passport must be valid for the entire duration of your stay in Germany.
Sufficient Health Coverage

According to German law, the following treatments must be covered by your health insurance policy:

- medical and dental treatment
- prescription medication, bandages and other materials necessary in aiding recovery,
- treatment in a hospital,
- medical treatment with regards to rehabilitation (physical therapy), and
- treatment for pregnancy and birth

Health insurances which set a maximum on their coverage will not be accepted!!

Health Insurance

In order to obtain a residence permit ("Aufenthaltsbewilligung"), German law requires that foreign students show proof of health insurance coverage for the duration of their stay. Most students choose to insure themselves with a statutory health insurance company upon arrival in Germany.

Students from countries with which Germany has a social security agreement can be exempted from this requirement by bringing the European Health Insurance Card (EHIC).

The following countries have a social security agreement with Germany:

all EU-countries, Iceland, Norway, Switzerland, Liechtenstein, Tunisia*, Turkey*, Bosnia and Herzegovina*, Macedonia*, Serbia, Montenegro*.

* Limited social insurance policy: please contact the International Office for further details

Students coming from all other countries must either insure themselves with statutory health insurance in Germany, or be able to show proof that they have sufficient private health insurance coverage for the duration of their stay.

The decision whether or not an effected health insurance can be accepted will be made by the city’s immigration office.

Important: The cost of statutory health insurance in Germany is generally about € 90,- per month. This is certainly more than some students would pay for coverage in their home countries. However, as doctors bill the public insurance companies directly, students are spared the otherwise necessary hassle of pre-paying and waiting for reimbursement.
Since a one-day stay in the hospital costs at least € 350,- you should not overlook this factor!

We recommend that all students coming from countries other than those previously listed effect statutory health insurance coverage in Germany.

If you do want to retain health insurance from your home country, please make sure that:

- the benefits listed in the box on page 12 are covered by your insurance; and that they are set in writing in your insurance policy.
- there is no maximum set on the amount of medical treatment that will be covered.
- the proof of medical coverage is written in either German or English.
- check with the International Office whether the insurance will be accepted before you sign a contract!

When can you sign up for statutory health insurance coverage?

Admission to the university is usually a prerequisite for obtaining statutory health insurance coverage.

Exchange and so-called program students can obtain coverage by presenting their letter of acceptance (“Zulassungsbescheid”). This can be done immediately upon arrival. Students need not wait to officially enrol before applying for coverage. However, the insurance policy only starts on the day of enrolment.

Important: Students participating in the preparatory intensive German language course should buy a private travel insurance for March/September, as these months are not covered by the statutory health insurance.

However, please contact us if the German embassy in your home country asks you to buy a private health insurance for the entire duration of your stay in Germany.

What is Important for Enrolment at the University?

Without proof of insurance you cannot be enrolled at the university. You must present proof of insurance in order to proceed with enrolment. Regardless of how you choose to insure yourself during your stay, you must see a statutory health insurance company in order to obtain a certificate of insurance.

Therefore, it is necessary that you go to a statutory health insurance company before enrolment. The addresses of these insurance companies will be provided by the International Office.

At the insurance company you will receive a certificate stating that you are either covered by the German statutory health insurance or that you are exempt from the health insurance requirement due to adequate coverage in your home country or the aforementioned EHIC. You will have to present this certificate to the “Studentenkanzlei” in order to enrol at the university.

After enrolment, you can apply for a residence permit.
Selecting Your Courses

When you plan your stay in Regensburg, it is understandable that you will want to know which courses you can take during your time at the university and what your timetable will look like. Besides, if you come as an ERASMUS-student, you will need to hand in a so-called “Learning Agreement” with your nomination. Based on this learning agreement, you plan your studies in Regensburg and make sure that the Regensburg courses will be recognized back home.

As our course catalogue for the upcoming semester is always released too late for you to use it before your arrival in Regensburg, you have to decide on the types of courses you are interested in (like “Einführung in die Neuere Deutsche Literaturwissenschaft” or “Vorlesung und Übung in Marketing”) and finalize your course planning once you are in Regensburg.

You will find an online version of old and new course catalogues if you follow this path:

http://lsf.uni-regensburg.de

or: http://www.ur.de => Course Catalogue

To learn more about ECTS credits please use the following link:

http://www.uni-regensburg.de/ur-international/exchange-students/courses/ects/index.html

Learning agreement for non-ERASMUS students/overseas students

Non-ERASMUS-students should also hand in a learning agreement to us. This way we can check beforehand whether your course choice will be accepted and inform the departmental coordinators.

You will find the learning agreement for overseas students in the download section on our website:

http://www.uni-regensburg.de/international/aus tausch-programmstudierende/download/index.html

What can you do before your arrival?

- Talk to your institutional coordinator about the number and types of courses you will take in Regensburg and about the number of exams you ought to take.

- Another good source of information are the individual web pages of the departments as these lists are usually more up to date:

http://www.uni-regensburg.de/fakultaeten/index.html

Please arrive early enough for the orientation program in Regensburg. As the registration procedure is not centralized it is very important to be here on time. Please make sure that you stick to the arrival dates.

Which courses can you take?

Basically, you are free to take any courses throughout all departments (with the exception of Medicine, Dentistry, Biochemistry, Pharmacy, Fine Arts and Sports, English and American Studies). Students of Medicine, Dentistry, Biochemistry, and Pharmacy are asked to contact the departmental coordinator of their exchange program to get approval of their course choices, especially if they want to take practical courses like laboratory courses.

A regular program of study carries 30 ECTS credits per semester. During the
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English taught courses

Universität Regensburg offers more than 100 English taught courses:

http://www.uni-regensburg.de/ur-international/english-taught-degree-courses/index.html

Courses taught in English can be found in our online course catalogue:

https://lsf.uni-regensburg.de/search-course

- "Language of instruction: "English" or "English/German"
- Limit your choice by selecting a department

Students who want to take English taught courses should fulfill the following requirements:

English language skills on intermediate level (B2). Business and Economics students need to hand in proof of English at the B2+-level. Please hand in an official certificate (TOEFL, IELTS etc.) or a letter from your home institution stating your language level.

Shortly Before Your Arrival in Regensburg

What do I have to do before arriving in Regensburg?

- Students from European countries: Contact your insurance company about the EHIC or an equivalent document (see also Health Insurance).
- Bring all the information needed from your bank account at home (name of the account holder, account number, name of the bank, IBAN and Swift-code). After you have left Regensburg and returned to your home country your deposit will be transferred back to this account. Please note that due to administrative reasons the transfer back may take up to ten weeks.
- Talk to the program coordinator at your home university about the number of courses and exams as well as about the type of courses (lectures, seminars etc.) you should sign up for here in Regensburg.
- Please ask where your “Transcript of Records” should be sent to after your stay in Regensburg. The International Office needs a mailing address, the name of the contact person and the title of the department/faculty.

What do you do if you cannot make it to the International Office on time?

Please contact us either via email or by phone if your plane or train is late or if you are stuck in a traffic jam.

Tel.: +49-941 943-2371

international.accommodation@ur.de
2. ARRIVAL INFORMATION

Please make sure that you come during our official arrival time! You can come to Regensburg by plane (Munich Airport), train, or by car. Once you have arrived in Regensburg, please come to the International Office and pick up the keys to your room in your student residence.

You can find maps on our homepage:
http://www.uni-regensburg.de/ur-international/exchange-students/arrival-information

Arrival by Plane

There is no airport in Regensburg. The closest one is Munich Airport but you can also fly into Nuremberg or Frankfurt. Trains leave regularly from all of these airports to Regensburg.

You will find schedules, connections and prices at:
http://www.bahn.de

From Munich Airport to Regensburg:

If you arrive at Munich Airport, there are two ways to get to Regensburg:

Shuttle service

There is a commercial shuttle service running from Munich Airport to Regensburg. You can find more information at:
http://www.airportliner.com

Cost: € 42,-. Advanced booking necessary! The address of UR is: Universitätsstr. 31, 93053 Regensburg. Please state bus stop “Universität” as your destination. From there, please follow the signs to the International Office.

Bus and train to Regensburg

If you take the train from Munich Airport to Regensburg, you do not need to go to the central train station in Munich. Take bus 635 from in front of the airport’s central area (Z) to the train station in Freising (the trip takes approximately 20 minutes) and change there to a train to Regensburg. All trains running between Munich and Regensburg stop in Freising. This will save you time and money. Costs for the train and bus are about € 25,-. A taxi from the Regensburg train station to the university costs about €10,- but you may also use the public bus.

For a more detailed description of how to get from Munich Airport (Terminal 1) to Regensburg, see our homepage:
http://www.uni-regensburg.de/ur-international/exchange-students/arrival-information
**Arrival by Car**

If you are coming via Autobahn A3 (from Nuremberg or Passau), take the exit “Universität/Klinikum” and follow the signs to “Universität”. You will turn left onto a small street with a tunnel. Inside the tunnel, turn left at the second turn (“Tiefgarage West”) towards the end of the tunnel and park in the garage.

The parts of the garage are marked in different colours. Look for yellow. Exit the garage though the door in the yellow area that says “Verwaltung”. (It is on the left hand side towards the end of the garage.)

Take the elevator up to the 1st floor (ground floor, the button in the elevator reads “F0 = Foyer”). You will find us just around the corner in room 0.18a.

If you come via the Autobahn A 93, please continue towards the intersection “Autobahnkreuz Regensburg” and change to A3, direction Passau/Linz/Regensburg Ost. Then follow the instructions above.

You can find a map on how to get to campus online:

http://www.uni-regensburg.de/impressum/medien/anfahrtsplan.pdf

**Arrival by Train**

At www.bahn.de, you will find schedules, connections and prices. Once you have arrived in Regensburg, please leave your heavy luggage at the station. The lockers are at track („Gleis“) no. 1.

- Exit the station towards the city center. As you exit, you will see a small park and a yellow church across the street to your right.
- Cross the street, enter the park, and pass the little yellow church.
- The bus stop for buses to the university is at the corner to your right, immediately at the beginning of the bridge (“Galgenberger Brücke”).

Take either

- bus number 6, direction „Universität/Klinikum“. Get off at the stop „Universität“
  or
- bus number 11, direction “Universität/Burgweinting/Hermann-Höcherl-Strasse“. Get off at the stop “Universität“.
3. UPON ARRIVAL IN REGENSBURG

The International Office

Once you are on campus (see also previous chapter), go to the International Office where you will receive your keys. The International Office is on the ground floor of the administration building ("Verwaltungsgebäude"), in the center of the campus, room nos. 0.12 - 0.16.

You can find a campus map on our homepage:
http://www.uni-regensburg.de/ur-international/exchange-students/arrival-information

What Should You Do if You Arrive in Regensburg Outside of Office Hours?

If you arrive later than 5.30 pm or on the weekend, you will have to stay in a hotel or in the youth hostel:
http://www.jugendherberge.de/jh/bayern/regensburg/

You can find information on Regensburg’s hotels at:
http://www.regensburg.de

If you arrive very early, you can wait on campus until our office opens. The most convenient place to wait is in the upper foyer of the Audimax building (opposite the administration building). The buildings are usually unlocked around 5 or 6 am.
4. TRANSPORTATION

Biking in Regensburg

Regensburg is excellent for biking. Biking is the best way to get around the city and to campus. Most streets in the city center are closed to cars and there are no parking spaces available. By bike you will get through the city center quickly and easily.

You can buy inexpensive used bikes at the flea-market (every weekend) or in bike shops. Usually, you can sell the bike without any problems before you return to your home country.

Public Transportation in Regensburg with the “Semester-ticket”

Your UR-Card includes a so-called „Semester ticket” for students, which can be used for free transportation on all local city and regional busses as well as trains within certain zones of Regensburg.

Note: All students must buy the Semester ticket. This is part of the approx. 145,- EUR student fee collected by the Studentenwerk upon registration.

Bus schedules and maps showing the zones valid for the semester ticket:
http://www.rvw.de

5. IMPORTANT THINGS TO KNOW

Opening a Bank Account in Regensburg

Please be prepared to open a bank account in Regensburg.

No residence accepts payments by credit card.

Banks are usually open on weekdays from 9 am to 4 pm and Thursdays until 5:30 pm. Some banks are closed for lunch between 1 pm and 2:30 pm.

When opening a bank account, you need to show your passport and your “Zulassungsbescheid” (= letter of acceptance). Upon your arrival in Regensburg, you will receive a list of all the banks in Regensburg from the International Office.

Post Office

Most post offices are open from 8 or 9 am to 6 pm. Within Germany, a standard letter up to 20 gr. costs € 0,70 and a postcard € 0,45 (international mail: € 0,90 for a letter and € 0,90 for a postcard).

Information about costs for sending other items can be obtained at the post office.

Shopping Hours

Some larger stores in Germany are open Monday through Saturday from 8 am to 8 pm. Smaller shops, however, usually close earlier, for example at 6.30 pm on weekdays and noon on Saturdays. No stores are open on Sundays, so if you ar-
Arrive on Friday or Saturday, make sure to buy enough food for the weekend. Two exceptions to this are some bakeries that are open Sunday mornings and the supermarket at the train station, which is open for business from 10 am to 8 pm on Sundays and public holidays.

**Tipping**

It is common to leave a tip in restaurants for service. When the amount is under €5,- you usually round the sum up to the next full Euro. With amounts over €5,- one adds a 5-10% tip.

**UR-Card**

Upon your enrolment, you will receive the so-called UR-Card. This chip card fulfills several purposes. It serves as a student ID, library card, member card for the university’s sport center, as well as a semester ticket for public transportation within Regensburg and the surrounding area.

Bus schedules and maps showing the zones valid for the semester ticket: http://www.rvv.de

**UR Computer Account and WiFi on Campus**

As a registered student you will receive your own computer account and email address at UR upon arrival in the International Office. However, it is important that we have received your complete application forms and fees in time.

You need this account to register for courses, communicate with your professors and for online services.
On the whole campus (except some areas where WiFi cannot reach), you have access to the Internet. There are two networks you can use: The secure „eduroam“ and the open „BayernWLAN“ network. In order to use „eduroam“, it is usually necessary to register your computer/tab/smartphone separately. Exception: If your home university is part of „eduroam“ and you have already configured your device accordingly, your device should automatically connect to eduroam using your home university’s credentials.

You can also use the free, open „BayernWLAN“ network for instant access. Simply connect, open your browser and click „Verbinden/Connect“. No registration is required.

**Personal Liability Insurance**

We recommend that students obtain private liability insurance for their time in Regensburg. This liability insurance would cover damages e.g. in the student residences.

Students who want to buy personal liability insurance can obtain further information from the International Office.

**Broadcasting Fee**

Every household is charged with a flat rate of 17.50 EUR/ month for all technical devices that are able to receive the programs provided by public-law broadcasting service (ARD, ZDF etc.). The new regulation does not differentiate between the number of technical devices the household possesses or whether these devices are used to receive the public-law programs.

**Tutors International**

The tutors for international students can answer many questions you may have (e.g. how to set up a telephone, where to get used bikes, how to find a doctor, how to use the sports centre at the university). You can meet them at the “Kaffeestunde”, which takes place at the International Office throughout the semester. Please check the posting in the “Kaffeestunden“-room for contact and e-mail.
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