



Scholarships of the Free State of Bavaria for German summer courses at Bavarian HEIs

Call for application for the funding year 2024

– Advice for Applicants –

The Free State of Bavaria offers scholarships for German language summer courses at Bavarian HEIs again in 2024. Students and young academics from Albania, Bosnia and Herzegovina, Croatia, Kosovo, Montenegro, North Macedonia, Serbia, Slovenia and Ukraine with intermediate German knowledge (at least B1-level) are eligible to apply for the summer school grants for German language at Bavarian higher education institutions.

The scholarships for courses in Bavaria include the course fee, accommodation, and a food allowance at a Bavarian HEI. You can find an overview of the participating courses on our [website](#).

As an applicant for a summer school scholarship by the Free State of Bavaria you need to

- hold the citizenship of one of the following countries: Albania, Bosnia and Herzegovina, Croatia, Kosovo, North Macedonia, Montenegro, Serbia, Slovenia, Ukraine.
- be enrolled as a student or employed as an academic at an institute of higher education in one of the nine eligible countries at the time of the scholarship application. [The country limitation regarding the location of the institute of higher education does not apply to applicants with Ukrainian citizenship.]
- provide grades of at least two semesters from an institute of higher education.
- be able to prove German language skills of at least B1-level.
- be of legal age at the time of the application.
- Please note: Applicants who have already received funding in this program are excluded from being funded again (this does not apply to scholarship holders from online courses).

Application deadline and list of needed documents:

Application deadline is the 21st of March 2024, meaning that all documents must be submitted online via the StipSys portal at BAYHOST by then. It is not possible to submit your application by post or email.

This date is a cut-off period! Late applications cannot be considered and will be excluded from the selection process. The same applies to applications that are incomplete or do not comply with the set formalities.

Please fill out our [online form via StipSys](#) and **upload the following documents online in PDF format** (max 5 MB per file):

1. **letter of motivation** concerning your participation in a German language course in Bavaria (1-2 pages, in German or English)
2. a **tabular CV** in German or English
3. proof of all **previous exams and grades** (i.e. an overview of your grades, e.g. transcript) including a short explanation of the grading system
4. **proof** that you are **currently enrolled / employed** at an institute of higher education in your home country (i.e. copy of current transcript or student ID / copy of your working contract)
5. a photocopy of your **passport** (for non-EU countries) **or ID-card**
6. **proof of German proficiency of at least B1-level** (any certificate / letter proving your achieved level of German proficiency)
7. Optional: proof of internships, additional qualifications and / or voluntary experiences (These documents are not obligatory, but it would be good to include them if you have such an experience.)

You do not need to have documents translated or certified legally.

Time frame: selection of the summer course scholars in Bavaria

deadline for applications	21st March 2024
evaluation of the applications	April – June 2024
notification of all applicants by email not later than: (We try to complete the selection as fast as possible, usually in May/June. Unfortunately, we are unable to give reasons for refusal of the application.)	approx. mid-June 2024
BAYHOST registers the selected candidates for the summer courses	June 2024
start of the Bavarian summer courses	from mid-July

Instructions for completing the online form

First of all, you will be asked questions about your CV and certificates: Please note that a good application takes time, so please take the necessary time and peace that is required to complete your application. If you have the relevant documents at hand when filling in the form, it should take you about 20-30min (working steadily through it) to complete it. Important: If the form is inactive for too long, the session is automatically terminated. In addition, it is not possible to save the form temporarily. We therefore recommend preparing all documents BEFORE filling the form in and updating the form window in your browser (e.g. F5 key in Windows). Please process the form quickly afterwards and do not leave it open for a longer period.

All needed documents must be uploaded at the end of the form: Only files in PDF format with a maximum of 5 MB per file are permitted. Please note that in case of the defined upload-categories (e.g. letter of motivation, grade overview) only one file can be uploaded per category. This means e.g. that different documents must be merged into one PDF-file. At the end, however, you can also upload additional documents as separate files under "further attachments".

Afterwards please click on "**Continue to privacy**" and accept it.

It is necessary to register at StipSys to finally submit your application: Please enter your name, your country and your e-mail address and assign a password. If you have already previously applied via StipSys (also to other funding organizations), please make sure that you have your password ready. If you have forgotten your password, you can [reset it](#).

After submitting your application, you will receive an e-mail confirming that your application has been received and an e-mail to activate your e-mail address. Please click on the activation link so that your application can be processed.

Contact

If you have any questions regarding the scholarship program, please do not hesitate to contact us. We also recommend reading our [frequently asked questions](#) first.

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