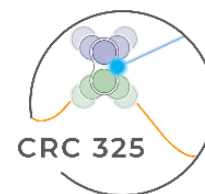


The DFG-funded Collaborative Research Center (CRC) 325 „Assembly Controlled Chemical Photocatalysis“ represents a consortium of 15 principal investigators who run a total number of 18 collaborative projects in the field of light-induced reactions. It is the declared goal of the CRC 325 to traverse new frontiers in photocatalysis for organic synthesis by designed control of catalyst-substrate interactions. For the coordination and communication of all scientific activities related to the CRC and to its integrated research training group (IRTG), we are looking for a



## Scientific Manager (m/f/d)

### Your responsibilities

- Assistance of the spokesperson of the CRC 325, Prof. Dr. Thorsten Bach (Technische Universität München, TUM), and the project leader of the IRTG, Prof. Dr. Burkhard König (Universität Regensburg)
- Organization, moderation and documentation of seminar days, speaker series, retreats and events (publication relation and public outreach)
- Dealing with day-to-day correspondence, preparation of press releases (oral, written, electronic - in German and English)
- Managing of social media channels and updating of the homepage, creation of photos and videos
- Establishment and management of contacts to key leaders in the field of photochemistry
- Selection and care of internal and external trainers and speakers
- Supporting doctoral candidates in the development of an appropriate competence profile
- Link between the project partners at the universities in Regensburg, Leipzig and Munich (TUM and LMU)

### Your qualification

- Natural science degree ideally with PhD; chemical background an advantage
- Demonstrable interest and initial experience in science management and ideally in advising doctoral students
- Experience in the scientific community
- High social competence, open-minded and flexible
- Excellent communication skills and enjoyment in dealing with people in a multicultural environment, very good presentation skills
- Ability to work in a team, independently and in a structured manner, excellent organizational and management skills, especially with regard to interface communication, as well as the ability to quickly familiarize with new, interdisciplinary research projects with complex issues
- Experience with managing social media channels and homepages is advantageous
- Solid IT skills (especially MS Office)
- Business fluent in German and English, both oral and written

### Your perspectives

At the DFG-funded Collaborative Research Center 325, we strongly believe that outstanding science needs outstanding science management. This is your opportunity to be part of this team and to advance your career in a novel, quickly expanding vocational field at the intersection of science and administration. Exciting and challenging tasks in an international and dynamic environment with a high degree of independence and creativity await you. The work is to be carried out at the Garching Research Center, TUM, and at the Universität Regensburg. You will profit from flexible working hours and continuing education opportunities. Our modern employment conditions make the position ideal for both career advancement and family life.

The successful applicant will initially have a 2-year contract, with the possibility of extension. A competitive salary and benefits are paid in accordance with the public service wage agreement of the Free State of Bavaria (up to TV-L E13,

depending on individual qualifications). The position is preferably to be filled on a full-time basis and staffed as soon as possible. The CRC strives to raise the proportion of women in its workforce and explicitly encourages applications from qualified women. Applications from disabled persons with essentially the same qualifications will be given preference.

## Application

We are looking forward to receiving your comprehensive application including your letter of motivation, CV, an academic transcript of records, and contact information of two references, preferable in English. Please send your application by 15.07.2021 at the latest to the e-mail address (single pdf file): [apply-crc325@ch.tum.de](mailto:apply-crc325@ch.tum.de).

Should you prefer to submit a written application, we ask that you only send us copies, as we cannot return your application documents once the procedure has been completed.

Visit us on the web at [www.department.ch.tum.de/oc1](http://www.department.ch.tum.de/oc1). For further questions, please contact Prof. Dr. Thorsten Bach ([thorsten.bach@ch.tum.de](mailto:thorsten.bach@ch.tum.de)).



As part of your application, you provide personal data to the Technical University of Munich (TUM). Please view our privacy policy on collecting and processing personal data in the course of the application process pursuant to Art. 13 of the General Data Protection Regulation of the European Union (GDPR) at <https://portal.mytum.de/kompass/datenschutz/Bewerbung/>. By submitting your application you confirm to have read and understood the data protection information provided by TUM.