Information on the application for

Master of Science Psychology: Psychological Science (MPS)

and

Master of Science Psychology: Biological Psychology, Clinical Psychology, and Psychotherapy (BKP)

at University of Regensburg

Application for students with international university entrance qualifications and an international university degree (English Version)

Important Information

General Information

- Application period: 15th May until 31st May
- As may be necessary submission of the degree certificate between 1st July and 15th September

NC-Procedure

- Application only possible for one of the two master degrees
- If the degree certificate is not available at the point of applying it needs to be submitted later (alternatively, a certificate containing the **final grade** can be obtained from the examination office)

Possible grade enhancement MPS

- Participation in empirical experimental project seminars or comparable seminars (total amount of at least 12 credit points, similar to M03 in the B.Sc. Psychology at university of Regensburg)
- Research activities in the psychological area of at least 240 hours (e.g. internship)

Possible grade enhancement BKP

- Participation in empirical experimental project seminars or comparable seminars (total amount of at least 12 credit points, similar to M03 in the B.Sc. Psychology at university of Regensburg)
- Participation in lectures/ seminars in the bio-psychological area (total amount of at least 12 credit points, similar to M08 in the B.Sc. Psychology at university of Regensburg)

Information to be kept on hand

- Personal data and contact data
- Information regarding the acquisition of university entrance qualifications (date, grade)
- As may be necessary information regarding a case of hardship or a community service
- Information regarding prior academic courses (including courses not relevant for the master course of interest)

- Course description of the former B.Sc. courses (link or document)
- Information regarding the grading system of the former university
- Name and credit points of seminars/ lectures in the areas biological psychology and empirical experimental project seminar
- If availabe: final grad of the bachelor's degree

Documents which should be kept on hand for uploading
- Certificate of university entrance qualifications
- As may be necessary documents regarding special claims
    - Justification for case of hardship
    - Community service certificate
- Transcript of records (B.Sc. Psychology, authenticated or with verification code)
    - Please highlight the total amount of credit points (at least 140 credit points necessary for the application)
    - Please highlight lectures and seminars relevant for the bonus (biological psychology with a green colour)
- If available certificate of research activities (MPS)
- If availabe Bachelor's degree certificate (or other certificate containing the final grade)
- If not part of the certificate: confirmation that the course matches the criteria for gaining a licence as a psychotherapist at the end courses (BKP)
- As may necessary document that confirms course and grading of the university (if grading system is not described within transcript of records or system Bachelor's degree certificate and if there is no official document): https://www.uni-regensburg.de/assets/studium/studentenkanzlei/Bestaetigung_Studiengang_und_Noten system.pdf
- Confirmation of German language skills
- Copy of ID
- Curriculum Vitae (English or German)

Empirisch-experimentelles Praktikum		bestanden	16
Experimentalpsychologisches Projektseminar I	SS 19	bestanden	8
Experimentalpsychologisches Projektseminar II	SS 19	bestanden	8
Grundlagen der Diagnostik		bestanden	12
Einführung in die Psychologische Diagnostik	WS18/19	bestanden	4
Vorlesung: Grundlagen der Testtheorie und Testkonstruktion	SS 19	bestanden	4
Seminar zur Praxis psychologischer Untersuchungsverfahren: Testdiagnostik (Kurs 2)	SS 19	bestanden	4
Allgemeine Psychologie I		bestanden	8
Allgemeine Psychologie I (2. Teil)	SS 18	bestanden	4
Allgemeine Psychologie I (1. Teil)	WS17/18	bestanden	4
Allgemeine Psychologie II		bestanden	8
Einführung in die Allgemeine Psychologie II (Teil 1)	SS 18	bestanden	4
Einführung in die Allgemeine Psychologie II/Teil 2	WS17/18	bestanden	4
Biologische Psychologie		bestanden	12
Modulabschlussprüfung Biologische Psychologie	SS 18	bestanden	12
Seminar zur Biologischen Psychologie und Neuropsychologie	WS17/18	bestanden	
Seminar zur Biologischen Psychologie und Neuropsychologie	SS 18	bestanden	

Illustration 1: Transcript of Records – exemplary highlights BKP

Applying

1. Access to the University of Regensburg portal

- www.spur.uni-regensburg.de (necessary to use a laptop/ computer, browser recommendation Google Chrome or Mozilla Firefox)
- Change language settings to English on the upper right hand corner
- Apply and enroll as a student → Register now! → provide personal data and choose a password → security question and data privacy consent
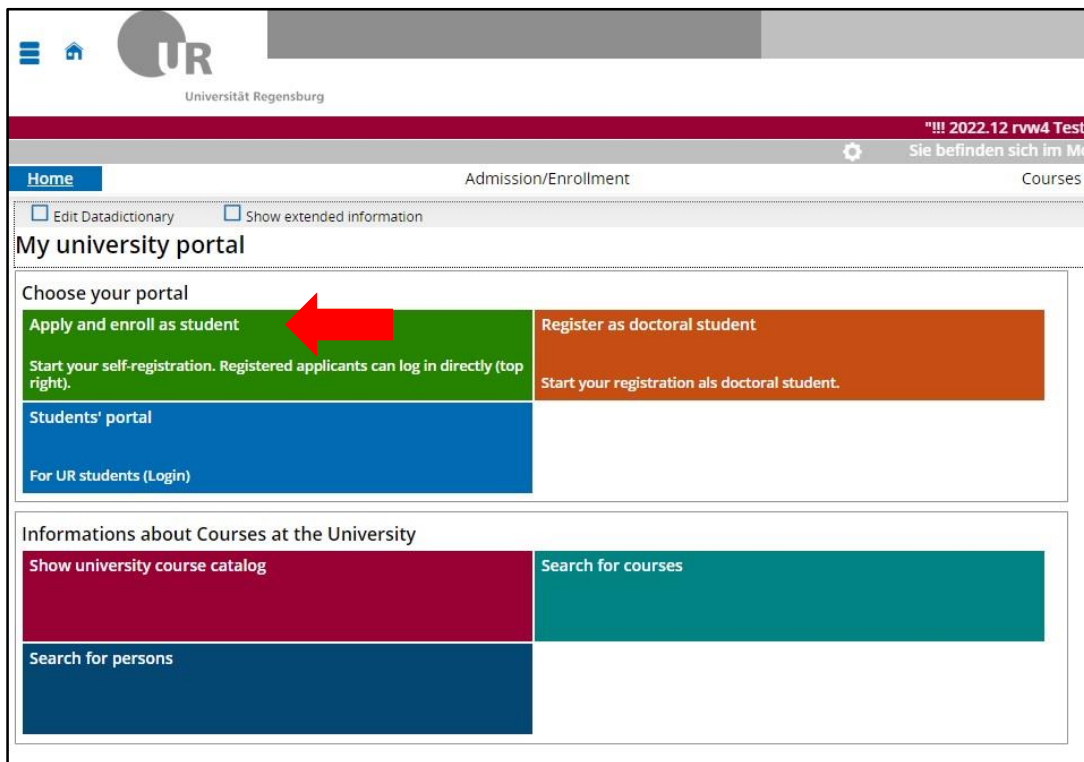
Illustration 2: User interface university portal

Illustration 3: Registration university portal

- Email containing user data and activation code: write down user data and insert code into the next webpage ➔ login with user data ➔ scroll to the end of the page ➔ start application ➔ „yes, enable email notifications"

Illustration 4: Email adress verification

2. Overview

- Write down applicant number and add application
- Possible to change details until the end of the application period

Illustration 6: Overview applications

3. Choice of program

- University entrance qualification: Choose between „EITHER I AM a citizen of an EU country, Iceland, Norway or Liechtenstein OR I HAVE obtained an abitur at a German school abroad" and „I AM NOT a citizen of an EU country, Iceland, Norway or Liechtenstein, and I HAVE a university entrance qualification from abroad (not Germany)"
- Degree: Important! This is not your obtained degree, but the one you are applying for, so please choose Master of Science.
- Form of studies: consecutive master's
- Subject: Choose between Master of Science in Psychology: Biological Psychology, Clinical Psychology and Psychotherapy and M.Sc. Psychology: Psychological Science
- 1. Subject-related semester

Abbildung 7: Choice of program - example

4. Hardship case or preferred admission (service, e.g. federal volunteer service)

- Request for a consideration as a hardship case

- Application for a preferred admission if you were accepted for a place at university at the start or during service and could not fill this place due to service

- Only applicable for NC-procedure, if your application has already been accepted in the first step

- If applicable tick the relevant box and provide the relevant document on the next page

Illustration 8: Case of hardship - example

5. Entrance qualification

- Acquired in: Abroad, Country
- Type of entrance qualification: Entrance qualification acquired abroad
- Enter "7" as your average grade is from a foreign system
- Date of acquirement

Illustration 9: Entrance qualification - example

- Upload qualification for higher education, e.g. school-leaving certificate
- If not German, English or French: original document + certified translation in the same document
- As may necessary upload university entrance examination (original document + certified translation in the same case as above)

Illustration 10: Upload school-leaving certificate

6. Vocational training or service

Illustration 11: Vocational training or service - example

7. Information on the applying for the master's degree

- Further information PsyBKP: https://go.ur.de/mscpsybkp

- Further information MPS: https://go.ur.de/mscpsymps

Information on the applying for the master's degree Psychology (PsyBKP)

We present some information here on applying for the master of science degree in Psychology: Biological Psychology, Clinical Psychology and Psychotherapy (PsyBKP).

Applications can be submitted from **May 15 to 31** of the year in which you plan to start. You can edit your application and correct and extend details up until the end of the application deadline.

You must have the following information at hand for your application:

- Details of your qualification for admission to institutions of higher education (school-leaving grade and date)
- Information on your previous studies (programs, times, places)
- Link to the module descriptions from your bachelor's degree in psychology if you did not study at Universität Regensburg (or alternatively, official documentation of such descriptions)

Please ensure that you have the following documents available as PDFs you can upload to the application portal:

- **Transcript of records** *marked as* below, and certified or with a verification code
- **Degree certificate**, certified or with a verification code (may also be submitted up to September 15)
- Certified documentation, that the **program conforms to the medical practice regulations (Approbationsordnung)** if this is not contained in the certificate (upload with the certificate in a single PDF; this can also be submitted later, up to September 15)
- Documentation of **qualification for admission to institutions of higher education**, should this have been obtained abroad
- Documentation of **German language skills, copy of ID, and resume**, should the qualification for admission to institutions of higher education have been obtained abroad

Before uploading the transcript of records, please highlight the total number of credits obtained so far in courses and examinations in orange.

If you would like to apply for a grade enhancement, you will also need to mark your transcript of records, highlighting your participation in an empirical-experimental project seminar of at least 12 ECTS in yellow, and/or courses in the area Biological Psychology with a total of at least 12 ECTS in light green.

If the degree certificate including the declaration of conformity with the medical practice regulations is not yet available, you can submit it later, between July 1 and September 15. Even if you will be submitting your certificate later, please indicate in your application whether your degree program conforms to the medical practice regulations.

You can find further information at https://go.ur.de/mscpsybkp

* Have you read the information relating to applications for this degree?   `yes ▾`

Illustration 12: Information PsyBKP

Information on the applying for the master's degree Psychology (MSP)

We present some information here on applying for the master of science degree in Psychology: Psychological Science.

Applications can be submitted from **May 15 to 31** of the year in which you plan to start. You can edit your application and correct and extend details up until the end of the application deadline.

You must have the following information at hand for your application:

- Details of your qualification for admission to institutions of higher education (school-leaving grade and date)
- Information on your previous studies (programs, times, places)
- Link to the module descriptions from your degree if you did not study at Universität Regensburg (or alternatively, official documentation of such descriptions)

Please ensure that you have scans of the following documents available you can upload to the application portal:

- **Transcript of records marked as below, and certified or with a verification code**
- **Degree certificate**, certified or with a verification code
- Where appropriate: documentation of a research practical in the area Psychology for enhancement of the final grade

Additionally, **should your higher education entrance qualification or first degree have been obtained abroad:**

- Documentation of your higher education entrance qualification
- Documentation of your German language skills
- Copy of your ID
- Resume

Before uploading the transcript of records, please highlight the total number of credits obtained so far in courses and examinations. Also mark courses which you wish to be counted towards a possible enhancement of the final grade (participation in empirical-experimental project seminars and similar courses).

If the final grade is not available during the application period, you can submit it later, between July 1 and September 15 of the year you plan to start.

You can find further information at https://go.ur.de/mscpsymps

* Have you read the information relating to applications for this degree?   `▾`

Illustration 13: Information MPS

8. Enhancement first degree grade

- For both master's studies: Knowledge in the area "empirical experimental project seminar" in accordance with the module M03 at the university of Regensburg of at least 12 credit points

Illustration 14: Empirical-experimental practical - example

- For BKP only: Knowledge in the area "biological psychology" in accordance with the module M08 at the university of Regensburg of at least 12 credit points

Illustration 15: Biological psychology example

- For MPS only: Research activity in the field of psychology of at least 240 hours, e.g. internship certificate (on the same page as information on empirical experimental project seminar)

Illustration 16: Documentation of a research practical

9. Details of previous program

- Details of first degree program used to apply for master's subject (Bachelor of Science Psychology), other place of study: name of university, city

Illustration 17: Previous program – example

- Details of credits from previous program: transcript of records, highlight important information, credit points achieved so far, if the certificate is not available in English or German original document + certified translation in the same file
- Link to the description of modules in the relevant program or official documentation (if not available in English or German original document + certified translation in the same file)
- Standard period of study in semesters and total number of credits

Details of credits from previous program

Please fill in the details of the **courses and examinations** your took in your previous program.

Please upload your **Transcript of Records** (ToR).
Should your transcript not be in German or English, please also include a certified translation as additional pages in the same file.

* Upload Transcript of Records   Choose file (click here or drop in here, max 10 file or files)
   ✕   Transcript of Records.pdf

Please enter the number of ECTS (credit points) you have achieved so far.

* Number of ECTS achieved so far   180

Do you already have your degree certificate for this program?

* Do you already have your degree certificate?   yes

If your previous program was *not* at Universität Regensburg, you need to provide further information.
• Please provide a lint to the university's website which contains a description of modules in the relevant program (insofar as such exists in German or English).

Link to module descriptions   https://www.uwl.ac.uk/course/undergraduate/psychology?start=646&option=33#detail

• Should there be no website with this information, you can upload official documentation of the module descriptions. When this documentation is not in German or English, please include a certified translation of the original as further pages in the same document.

Upload module descriptions   Choose file (click here or drop in here, max 1 file or files)

If you have studied abroad, you need to answer the following:
• How long is the standard period of study for this program?

* Standard period of study in semesters   6

How many credit points (ECTS) does the program contain in total?

* Total number of credits   180

Illustration 18: Credits from previous program - example

- If already available: degree certificate or equivalent documentation and final grade
- Later submission from 1st July until 15th September
- BKP: Conformity to medical practice regulations – if not included in the degree certificate, please upload a certified documentation, once in the same file as the degree certificate and then again on the next page
- Details of the grading scale, if not documented on the transcript of records or degree certificate → official document on the university website (if not in English or German certified translation) or completed form by coordinator with stamp and signature https://www.uni-regensburg.de/assets/studium/studentenkanzlei/Bestaetigung_Studiengang_und_Noten system.pdf

Illustration 19: Upload degree certificate

- More details on previous studies (even if not relevant for master's studies of interest)

- All previous studies separately via "add previous studies"

- If not finished yet, leave "Date studies ended" empty

Illustration 20: Previous studies - example

10. Additional details

- Upload documentation of German language skills, copy of passport and curriculum vitae

- State whether an application for asylum has been handed in and if so provide details

Illustration 21: Upload language skills

Illustration 22: Upload further personal details

10. Submission of application

- Reread details carefully
- Confirm that data is correct
- Submit application
- Application can be cancelled and edited until May 31st
- No necessity of mailing a printed version

Illustration 23: Confirm details and submit application