# Application process for international applicants

## for winter semester 2022/23

<table>
<thead>
<tr>
<th>Application for a Bachelor or State Examination subject* study beginners and higher semesters</th>
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</table>

### Application period:

**End of May 2022 until July 15, 2022**

<table>
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<tr>
<th>Applicants with Non-EU nationality</th>
<th>Applicants with EU nationality (including: Norway, Liechtenstein and Iceland)</th>
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#### Applicants with Non-EU nationality:

- **All subjects**
  - (1st semester or higher semesters)

#### Applicants with EU nationality (including: Norway, Liechtenstein and Iceland):

- **Dentistry, Medicine, Pharmacy**
  - **Application for 1st Semester:**
    - ONLY through [www.hochschulstart.de](http://www.hochschulstart.de)
    - Deadline for high-school graduates from the previous year: May 31, 2022
  - **Application for a higher semester:**
    - ONLY Online-Application through Campusportal

- **Business Information Systems (B.Sc.)**
- **Real Estate Management (B. Sc.)**
- **Biochemistry (B.Sc.)**
- **Educational Science (B.A.)**
- **Psychology (B.Sc.)**
- **Molecular Medicine (B.Sc.)**
  - Registration through [www.hochschulstart.de](http://www.hochschulstart.de)

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Online registration and application through the University of Regensburg’s Campusportal

[https://campusportal.uni-regensburg.de](https://campusportal.uni-regensburg.de)

In case you encounter difficulties during the online application process, we have also created a **video tutorial** and a **filling out guide**.

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(*) If you are interested in a Teacher Training Program, please consult the International Office directly.

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*International Office Universität Regensburg, May 2022*
Application documents in digital format for upload (.pdf/png/jpg)

- **Academic degrees**
  In Original Language as well as Translation by Sworn Translator (documents in English or French do not need to be translated)
  - School-leaving certificate (including transcript of grades)
  - If applicable: Certificate of University entrance exam
  - If applicable: Certificate of studies (transcript of records, degree)

- **Copy of passport /identity card**

- **Curriculum Vitae in tabular form** (primarily academic records)

- **Underage applicants: Declaration of consent of parents.** Template online under:
  UR Homepage ➤ Studium ➤ Studentenkanzlei ➤ Bewerbung/Einschreibung... ➤ Einschreibung

- **Proof of German proficiency:**
  You can apply directly for a degree course if you provide proof a German level of at least B2.
  (Exception: Applicants for Medicine, Dentistry and Molecular Medicine must prove German at least level C1.)
  For more information about accepted proofs of German, please refer to this link:
  German Language Skills for Application
  For the enrolment, you will have to prove the language exam DSH (most study programmes require DSH2) or an accepted equivalent exam.
  WE RECOMMEND to take an equivalent exam (e.g. TestDaF) in time before the enrolment.

Application for Master’s Degree

Applications for Master’s Degrees must be submitted to the responsible faculty.

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Please note: Application Deadlines might be earlier! Only after having been accepted through the faculty will you be asked to register online in the so-called “Campusportal”
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For more information about the application prerequisites, the application process and contact of the responsible advisors: UR Homepage ➤ Studium ➤ Studienangebot ➤ Abschlüsse ➤ Master

Do you want to attend a preparatory (semester) German course before you start with your degree course?

- If your level of German is below B2, yet at least B1, you are able to apply for a preparatory German course (Exception: Applicants for Medicine, Dentistry and Molecular Medicine).
  For more information about accepted proofs of German, please refer to this link:
  German Language Skills for Application

- Applicants for a Master’s Degree can only participate in the preparatory German course if they have been already accepted for the Master’s program.

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Please note: For the German course, a course fee of 530 Euro per semester is raised in addition to the semester fee of roughly 165 Euro.
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What happens after your application has been sent online?

1. **Examination of Application** by the Registrar’s Office (Master’s Application by Faculty). Once the application is being processed, the Campusportal states “valid”. If documents are missing, you can see in the portal which documents you still have to submit online.

2. **The results of your application** are available only online. A letter of admission or rejection can be printed out on the portal and is also valid for the German embassy without a signature. **Notices of admission or rejection will not be sent additionally by mailing services.**

3. **You have been admitted at the UR?** Then complete the steps to confirm your placement (online enrollment) as explained on the first page of the letter of acceptance.

4. **The actual enrollment** is a separate procedure which will take place after the online enrollment. In order to receive your student ID card and access data for the UR systems, you will have to send specific documents to the registration office (“Studentenkanzlei”) by mail (see information in the admission letter, page 2). Only after having received your complete and correct documents, you will be enrolled as a student of the UR.

   **The enrollment certificate** ("Imma") will be available for download online on Campusportal/SPUR 24 hours after enrollment.

5. **Proof of language proficiency for your studies:** If you are to take the DSH-exam before study start, you will find further information about registration in your admission letter (check the QR code!)

   **Proof of language for German course:** Approximately 3 weeks before the course starts you will receive an email with the placement for a course level based on your submitted German certificate. You can as well take a placement test before the beginning of the semester to update your course placement.

6. **Orientation program Startklar:** before the lectures begin, our team of tutors guides and helps you with formalities.

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**Contact in the International Office:**

*international.degree-student@ur.de*