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| **Sending Institution:** | | Click here | | | |
| **Last Name:** | Click here | | **First Name(s):** | | Click here |
| **Date of Birth:** | dd.mm.yyyy | | **Student ID Number:** | | Click here |
| **Receiving Institution:** | | University of Regensburg (D REGENSB01) | | | |
| **Contact:** | | International Office |  | |  |
|  | | Phone: +49 (0)941 943 – 2306 | | Fax: +49 (0)941 943 – 3882 | |
|  | | Email: international.office@ur.de | | | |

| Name of Instructor | Course Number | Course Titel | | | Semes-ter | | Hours per Week | | Local Grade | | ECTS Credits | |
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\*see back for more information

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| Last Name: | First Name(s): |

| Name of Instructor | Course Number | Course Titel | Semes-ter | Hours per Week | Local Grade | ECTS Credits |
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## **Versandinformation / Mailing Information**

1. Bitte senden Sie mein Transcript und alle originale Scheine an folgende Adresse / Please mail my transcript and all original credits to the following address:

**Name & Privatadresse im Heimatland/   
Name & permanent mailing address in your home country:**

Enter your name here

Enter your street + number

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1. Bitte senden Sie eine Kopie meines Transcript als PDF Datei an folgende Email Adresse meiner Heimatuniversität / Please mail a copy of my transcript to following email adress for my home university:

**Email und Name des Ansprechpartners der Heimatuniversität  
Email and Name of your coordinator at your home university:**

1. Für Rücksprachen:

**Deine E-Mail-Adresse/ Your Email** (bitte geben Sie eine Adresse an, die Sie auch nach Ihrer Abreise regelmäßig kontrollieren! / Please use an address that you will also check after you have left Regensburg):

1. Gibt es eine **Deadline**, bis zu der ihr Transcript spätestens an Ihrer Heimatuniversität sein muss? // Is there a **deadline** for your transcript?

Ja, am/ Yes, on Datum/Date

Nein. Es gibt keine Deadline. / No, there is no deadline.

1. Anmerkungen/Notes