

ENROLLMENT WITH DEGREE – APPLICATION DOCUMENTS



	The following documents must be uploaded as pdf, png or jpg:	Please note:
1.	Promotionsbescheinigung /Confirmation of doctoral studies for submission to the Registrar's Office (Studentenkanzlei)	This document should be filled out and signed by your supervisor and your faculty. The document also shows in which language you will write your dissertation. NOTE: for doctoral studies at the philosophical faculties, you will need a so called Bescheinigung der Annahme des Promotionsausschusses/Zulassungsbescheid der Fakultät. This letter of acceptance must also state in which language you will write your dissertation. Please ask your faculty.
2.	Certificates ✓ Secondary school leaving certificate and Transcript of Records and if available Diploma Supplement + certified translation ✓ Bachelor Diploma and Transcript of Records and if available Diploma Supplement + certified translation ✓ Master Diploma and Transcript of Records and if available Diploma Supplement + certified translation	Documents in German, English, or French are accepted. Other languages must be officially translated and certified/stamped. You must show the original documents of all to the Registrar's Office here in Regensburg to finalize your enrollment. ➤ Please check the further information about the certificates on our homepage.
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5.	In case you have been enrolled at a German university before, you will need a proof of exmatriculation.	If you were already enrolled at the University of Regensburg (for example as a Master student or exchange student), you do not need the proof of exmatriculation of UR. Please let us know if you enroll again at UR!
6.	Proof of your German language skills if your doctoral thesis will be written in German.	If your dissertation will be written in German, you must also submit proof of German language skills (DSH Test, at least Stufe 2) This test is available twice a year at the university, shortly before the semester begins.