

Information on bachelor's thesis for the bachelor's programs Chemistry and Business Chemistry

1) Application procedure and admission requirements:

The application form is on this homepage.

[>Application form](#)

The candidate can return the topic once, within two weeks of its assignment.

Prerequisite for admission to the bachelor's thesis are: enrollment in the current semester, and the completion of at least **120 CP**.

For the bachelor's program in Business Chemistry, the program **may not have** already been conclusively failed.

In special cases, the bachelor's thesis can be performed outside the Faculty of Chemistry and Pharmacy if the student applies to the chair of the examination board who then gives their approval, and a professor of the Faculty for Chemistry and Pharmacy takes on the supervision of the thesis and thus the role of first examiner.

[>Application form](#)

2) Time allowed for working on the thesis, and submitting it:

Work on the bachelor's thesis must be completed within three months of the assignment of the topic. The time limit begins with the announcement of the topic to the candidate (§ 31 Para. 2 of the administrative procedure act; Verwaltungsverfahrensgesetz). If the day of submission is a Sunday or public holiday, the next week-day is counted as the date the submission is required.

Upon application, an extension can be awarded, if the student can show that there are reasons, for which he or she is not responsible, which hinder his or her work.

[>Application form](#)

The bachelor's thesis can be submitted in German or English, and should not exceed 20 pages.

The thesis is to be submitted on time as two bound copies and an electronic version that cannot be edited (pdf file) to the examination office.

If the bachelor's thesis was completed outside the Faculty of Chemistry and Pharmacy, a further copy for the external professor is to be submitted. The professor from the Faculty of Chemistry and Pharmacy will be the first examiner and the external professor the second.

The declaration of consent to the transfer of an unpublished thesis to the University Library is to be submitted alongside your thesis, even if you do not give your consent. > [Declaration of consent](#)

Please send the pdf file using your student email account to pa.chemie@ur.de.
In this case, please name the file "BA.Surname,Forename".

Should you wish to submit the bachelor's thesis when we are not open, you have the following options:

- Submit via the mail room of the scientific faculties (Naturwissenschaftlichen Fakultäten),
Phy 3: room 3.0.0
- Send it by post (Remember to show the certificate of mailing to the examinations office, as the date of the postmark counts as the day of submission)
- Mailbox for time-sensitive material (Fristenbriefkasten) in the administration building
(Verwaltungsgebäude) of Universität Regensburg (submission is possible up until midnight).

The date of submission is to be put on record.

The bachelor's thesis is to be evaluated within four weeks of submission (B.Sc. Business Chemistry) or 1 month of submission (B.Sc. Chemistry).

Six CP are awarded for the bachelor's thesis.

3) Returning the topic:

The candidate can return the topic once, within two weeks of its assignment.

4) Declaration:

The bachelor's thesis has to contain, **at the end**, a declaration from the author that the print versions submitted are identical with the electronic version submitted, that the work has been completed independently, that no sources or aids have been used other than those noted, and that the work has not already been submitted to another university in order to obtain an academic degree. The declaration contains a confirmation that the author,

- **B.Sc. Chemistry:** is familiar with the legal consequences noted in § 27 Para. 5.
- **B.Sc. Business Chemistry:** is familiar with the legal consequences noted in § 27 Para. 6.

> [Author's declaration](#)

5) Retaking the thesis:

If a bachelor's thesis is evaluated as "not sufficient", then under certain conditions, it may be retaken with a new topic. The application for a retake is to be made within 1 month of the announcement of the

grade.

It is not possible to do a second retake, or to do one voluntarily.

> [Application form](#)

6) Grade:

The thesis grade is included in the overall grade: for B.Sc. Chemistry, at 15 %, and for B.Sc. Business Chemistry, at 5 %.

This is a translation of the original "Hinweise Bachelorarbeit Chemie und WiChem".
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