

This is a translation of the original „regelung_zur_wiederholung_der_modulpruefungen_fuer_den_jeweiligen_studiengang“. Only that original is legally binding. No legal claims or titles result from this English translation.

The regulations governing the retaking of module examinations for the individual degree programs

Bachelor's program Chemistry:

The person(s) in charge of a module registers students for the first retake for (second attempt at) a **module examination** at the next possible date.

The second retake (third attempt) is an **overall module examination (Modulgesamtprüfung)**. The examination office will send you a written invitation to this examination four weeks in advance. Depending on the module, either the office of the relevant chair or the examination office will make the registration in FlexNow.

For registration to the first and second retakes in **Mathematics and Physics**, either you register via FlexNow, or the examination office takes on the registration or enters a "did not attend" (Versäumnis) if you did not register yourself.

The form of the examination (written / oral, length) corresponds to the examination stipulations of the relevant faculty.

Bachelor's program Business Chemistry:

The student must register for all examinations via FlexNow during the period set aside for registration and deregistration.

For the first retake for **chemistry** examinations, you generally need to register and take them the next time they are held. Where this is not the case, you need to do this within six months at the latest.

The second retake has to be registered within 12 months of the announcement of the result of the first attempt.

For **economics/business** examinations, you register for the first retake in the following semester. It is only possible to retake for a second time in exceptional circumstances. Please note the information given in the section "Business Chemistry".

Master's program Chemistry:

The first retake for a basic module examination has to be arranged with the examiner within 6 months of the first attempt which was failed.

The examiner informs the Examination Office for Chemistry of the exam's date, time, place and second examiner.

The examination office enters the retake examination in FlexNow.

The second retake has to be taken within 6 months of the first retake which was failed. You will receive a written invitation four weeks before the exam from the Examination Office for Chemistry. The Examination Office for Chemistry enters the exam in FlexNow.

Master's program SYNCAT:

The first retake for a basic module examination can be arranged with the examiner within 6 months of the first attempt which was failed, or you yourself register for the next possible examination date in the following semester via FlexNow.

The second retake must be arranged with the relevant examiner within six months of the announcement of the result of the first retake which was failed.

When the examination date is arranged with the examiner, the examiner informs the Examination Office for Chemistry of the exam's date, time, place and second examiner.

The examination office enters the retake examination in FlexNow.

Master's programs COSOM and MedChem:

The first retake for a basic module examination can be arranged with the examiner within 6 months of the first attempt which was failed, or you yourself register for the next possible examination date in the following semester via FlexNow.

When the examination date is arranged with the examiner, the examiner informs the Examination Office for Chemistry of the exam's date, time, place and second examiner. The examination office enters the retake examination in FlexNow.

The second retake has to be taken within 6 months of the first retake which was failed. You will receive a written invitation four weeks before the exam from the Examination Office for Chemistry. The Examination Office for Chemistry enters the exam in FlexNow.

Master's program Business Chemistry:

The first retake for a module examination in **chemistry** can be arranged with the examiner within 6 months of the first attempt which was failed, or you yourself register for the next possible examination date in the following semester via FlexNow.

The second retake has to be registered within 12 months of the announcement of the result of the first attempt.

When the examination date is arranged with the examiner, the examiner informs the Examination Office for Chemistry of the exam's date, time, place and second examiner. The examination office enters the retake examination in FlexNow.

For module examinations in **economics / business**, you register for the first retake in the following semester. It is only possible to retake for a second time in exceptional circumstances. Please note the information given in the section "Business Chemistry".