

This is a translation of the original „hinweis\_antragstellung\_anerkennung\_studienleistung“. Only that original is legally binding. No legal claims or titles result from this English translation.

## Information on applications for credit transfer for programs at Universität Regensburg

- For programs at the Faculty of Chemistry and Pharmacy, [apply via the homepage of the Examination Office for Chemistry](#)

- This pertains to the bachelor's programs Chemistry and Business Chemistry.
- It not necessary to present a transcript or the module catalog.
- It is not necessary to list the individual course credits if you want them all to be transferred.

- For programs at Universität Regensburg but outside the Faculty of Chemistry and Pharmacy, and programs at other universities, [apply via the homepage of the chemistry academic advisory service](#).

1. A student must make a written request for course and examination credits to be transferred.
2. One semester of study in the subject (Fachsemester) is counted for each 30 completed credit points. [You are not placed in a higher semester in a double degree program.](#)
3. Should the transfer credits involve programs outside the Faculty of Chemistry, the application needs to include the relevant documentation (module catalog, course certification).
4. An application to transfer credits may only be made once. It must be made within the first semester after taking up ones studies. Should credits be earned subsequently, an application must be made within one semester.  
[For double degree programs, the application should be made in the semester of the program following the semester to which the credits should be transferred.](#)
5. Courses already completed in a program cannot be replaced with transfer credits.
6. The chair of the examination board decides on whether credits will be transferred, or the chair of the examination board with in agreement with the relevant subject specialist.