

Information on registering for exams in Business Chemistry

You need to be enrolled to take an exam for the **first time**. You cannot take an exam for the first time if you are on a leave of absence.

➤ Register via FlexNow

It is not necessary to be enrolled for a **retake**. It is also possible to retake an exam when on a leave of absence.

- The first retake of an examination is to be taken in the semester following the first attempt
➤ Register via FlexNow
- You can apply for a second retake (third attempt) under certain conditions.
➤ Information and application forms can be found in the Third Attempt section

Different regulations are in place for module examinations from **constrained elective module groups**.

➤ Information can be found in the Electives section

Deadlines for registering for examinations must be kept. The registration periods for the examinations, and the dates of the examinations are published on the homepage of the Examination Office for Business, Economics, and Management Information Systems.

[Homepage of the Examination Office for Business, Economics, and Management Information Systems](#)

Note: These exceptions only hold for the courses from the Faculty of Business, Economics, and Management Information Systems.

Should there be technical problems making it **impossible** to register via FlexNow, you can use the form to register via the Examination Office for Chemistry.

Note: You must register during the registration period.

The examination office will make sure you are registered in FlexNow.

➤ [Application form](#)

First attempts are generally taken at regular examination dates.

A retake is always taken in the following semester.

In exceptional cases, it is possible to **take an exam for the first time on the date of the retake** should the relevant member of the teaching staff agree.

Note: You must register during the registration period. The examination office will make sure you are registered in FlexNow.

➤ [Application form](#)

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