

The LIT – Leibniz Institute for Immunotherapy (foundation under civil law) is a research institute dedicated to the development of novel, curative immunotherapies for the treatment of cancer, chronic inflammation, and autoimmune disease. Within the scope of its international activities, the LIT is coordinating a European collaborative project, T-FITNESS, which is embedded in Europe’s Horizon EIC Pathfinder challenge “Emerging technologies in cell and gene therapy”. The aim of this project is to develop a groundbreaking technology based on microRNA-based logic circuits to enable CAR T cells to become refractory to functional exhaustion once they reach the tumor sites.

The LIT is seeking a

Project manager to assist the implementation and running of T-FITNESS (m/f/d)

from October 1st 2022 until August 31th 2026. The position is part-time (20 hours per week).

Responsibilities:

- Support the project scientific coordinator in the day-to-day running of the project’s activities.
- Maintain communication between the project management team and the consortium as a whole, especially with the work package and task leadership.
- Ensure the timely completion and submission of reports (technical and financial).
- Ensure the timely completion of the expected deliverables (collecting, reviewing to verify consistency and submitting reports including financial statements and related certification).
- Assist the project scientific coordinator to resolve any conflicts of whatever nature that arise within the project consortium or between the project and the European Commission.
- Organize the annual assemblies of the project in collaboration with the hosting partner.
- Arrange and attend regular management meetings between the project management team and other leaders within the project, as well as distributing the resulting protocols.
- Administering the financial contribution of the European Commission and fulfilling the financial tasks.

Requirements:

- Bachelor's degree
- Experience in the management and coordination of research projects. Prior management of projects within the context of European Commission calls would be an advantage.
- Interest to communicate, to collaborate, to connect different scientific disciplines, and to contribute to multidisciplinary teams.
- Proficiency in spoken and written English.

We offer:

- An international research environment that offers exciting and diverse opportunities
- Responsible and varied field of activity
- Flat hierarchies and short decision-making processes
- A highly motivated and cooperative team
- Individual development opportunities
- Flexible working hours
- Job ticket, free parking spaces and much more

The remuneration is based on TV-L.

Moreover, the LIT advocates for the compatibility of family and career.

Disabled applicants (m/f/d) with equal qualifications will receive preferential treatment within the recruitment procedure. Please refer to your disability status already in your application.

Please note that expenses that may arise in the context of an eventual job interview cannot be reimbursed.

For more information, please contact Prof. Dr. Luca Gattinoni (phone: +49 941/944-38132). We are looking forward to your detailed application. Please apply via our homepage www.rcii.de quoting the reference **LG-2022-1**.

Application **deadline** is **October 18th, 2022**.