One-year scholarship program
sponsored by the Free State of Bavaria for graduates
of Central, Eastern and Southeastern European states

– Application advice –

DOs

Basic principles

- The individual application components should form a "rounded whole". A clear and logical structure of the application is crucial: Your skills and knowledge are already mentioned in the application form, documented again in your CV and supported by copies of certificates etc.
- The letter of endorsement shows that you have been in contact with a Bavarian higher education institution and that your project is considered worthy of support by a responsible person. Remember to apply for a letter of endorsement in good time. The semester rhythm at Bavarian higher education institution may differ from the academic schedule in your home country, so you should expect considerable delays.

Letter of motivation

The letter of motivation offers you the opportunity to give your application an individual touch and to convince us of yourself and your plans. Assume that your fellow applicants have comparable or even better academic achievements, language skills and international experience. In your letter of motivation, you can convince us why you should receive a scholarship.

- Explain why a stay at your chosen Bavarian higher education institution is important for your studies or the implementation of your project.
- Provide an academic or professional context for your study project by referring to your future plans.
- Explain how your qualifications and practical experience fit in with the study project. Elaborate on how well you are prepared to successfully complete your studies or research project.
- Show a clear link between your project and your motivation.
- Describe what you hope to gain from your participation in the scholarship program. What will you gain from this experience abroad? How will you use what you have learned and the experience you have gained in Bavaria after your studies in Bavaria? In addition, how can you contribute to our alumni network after your scholarship?

For PhD candidates

In the project description, please address the important points of your research project and ensure that the structure is logical and clear. Given the large number of applications, the essentials of your project must be quickly apparent. A clearly formulated question and clearly defined objectives as well as the presentation of your methodological research approach make it clear that you have studied the subject of your research in detail and can present a practicable concept. Demonstrate the significance of the project for research and for your professional development. Please formulate your sentences; individual bullet points are not sufficient.

For one-year research stays as part of the PhD in the home country

Please make it absolutely clear that the research stay in Bavaria is embedded in your overall PhD in terms of both content and time and how this will be supported by the research in Bavaria. Therefore, please submit a timetable for the entire PhD including the one-year stay in Bavaria. You should also give good reasons why you have chosen this particular higher education institution in Bavaria for your research stay.

DON'Ts

- Please avoid unnecessary technical jargon. Rather use generally understandable language in your project description. The members of the selection committee come from different specialist areas. Your project description must be understandable for everyone. Please note that an unclear project description is difficult to assess.
- Avoid vague and imprecise formulations. Common mistakes are an unclear description of the project or an immature project that does not reveal a concrete, well thought-out concept.
- Remember that your letter of motivation must convey why you want to study or do research at a Bavarian higher education institution. The fact that you like the country and its people is not a sufficiently convincing argument.

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