

Application process for international applicants

Application for the *Studienkolleg Munich*

You apply for the Studienkolleg through the University you want to study at afterwards!

Applicants: Non-EU

Applicants: EU (including: Norway, Liechtenstein, Iceland and Switzerland)

Application deadline winter term: 15.7. – Application deadline summer term: 15.1.

You can apply for the Studienkolleg, if:

- You do not yet fulfill the requirements for a direct application at the University
- You can prove your German language proficiency at least at level B2 (better: level C1).
- You intend to pursue a **degree course in Regensburg** after the Studienkolleg
(Your chosen field of studies will be inquired during the online application).



Online registration and application through the UR Campusportal

<https://campusportal.uni-regensburg.de>

Filling out aid: <https://www.uni-regensburg.de/international/internationale-studierende/download>

For subjects, which start at the University of Regensburg only once a year (winter term), the application for the previous attendance of the Studienkolleg is as well only possible for the winter term.

Application documents in digital format for upload (.pdf/.png/.jpg)

• Academic degrees

[In original language as well as translation by a sworn translator (documents in English or French do not need to be translated).]

- ▶ School-leaving certificate (including transcript of grades)
- ▶ If applicable: Certificate of University entrance exam
- ▶ If applicable: Certificate of Studies (transcript of records, degree)

• Proof of German proficiency (at least Level B2, better C1)

• Copy of passport

• Curriculum Vitae in tabular form (primarily academic records)

• Underage applicants: Declaration of consent of parents. Template online:

[UR Homepage](#) ▶ [Studium](#) ▶ [Studentenkanzlei](#) ▶ [Bewerbung/Einschreibung...](#) ▶ [Einschreibung](#)

What happens after your application has been sent online?

1. **Examination of Application** by the Registrar's Office (Master's Application by Faculty). Once the application is being processed, the portal states "valid". If documents are missing, you can see in the portal which documents you still have to submit online.
2. **The results of your application** are available only online. A letter of admission or rejection can be printed out on the portal and is also valid for the German embassy without a signature. **Notices of admission or rejection will not be sent additionally by mailing services.**
3. **The admission test** of the Studienkolleg takes place in early September for the winter term and in early February for the summer term.
4. **The test results** are sent by the Studienkolleg München. If you receive a spot, you are enrolled at the University of Munich or the Technical University. You receive student status for the duration.
5. **The Assessment test** is written at the end of the preparatory year at the Studienkolleg.
6. **In order to start your studies**, you apply – after passing the Assessment Test – directly at the chosen University, even outside of Bavaria. Please note: After completing the Studienkolleg, you receive a subject-specific entrance qualification. This means that you cannot study all subjects.

Contact in the International Office:

international.degree-student@ur.de