# Application Process for STUDIENKOLLEG

## About STUDIENKOLLEG:

You can apply for the Studienkolleg, if
- you do not meet the requirements for a direct application at a university.
- you can at least prove a German level of B2 (preferable: German level of C1)
- you intend starting a study program at the University of Regensburg after completing the Studienkolleg.

The Studienkolleg in Munich is the central institution for all universities in Bavaria:
http://studienkolleg-münchen.de/

**Please note:**
If you choose a study program which only starts once a year (i.e. in winter term),
you can also only apply for a preparatory year at Studienkolleg
starting in the winter term.

The International Office provides further information on the application process either on their website (http://www.uni-regensburg.de/international/internationale-studierende) or during an advisory meeting.

## Handing in your application documents:

You must submit your application for the Studienkolleg at the university you want to attend after the preparatory year at Studienkolleg (e.g. if you want to start a study program at the University of Regensburg, you apply here for the Studienkolleg in Munich).

The following documents have to be submitted at the university:

- **APPLICATION FOR ADMISION:** [http://www.uni-regensburg.de/international/internationale-studierende/medien/dokumente/zulassungsantragengl_2_13.pdf](http://www.uni-regensburg.de/international/internationale-studierende/medien/dokumente/zulassungsantragengl_2_13.pdf) (please check ‘Yes’ at section 10.1.1!)
- **ACADEMIC DOCUMENTS** (if not available in English or French, please provide certified copies and certified translations):
  - High-school diploma (incl. transcripts of grades)
  - If applicable: university entrance exam
  - If applicable: proof of your academic studies (transcript of records, diploma)
- **LANGUAGE CERTIFICATE** (at least level B2, preferable level: C1)
- **COPY OF YOUR PASSPORT**
- **CURRICULUM VITAE** (especially academic accomplishments)
- For applicants from CHINA, VIETNAM, and MONGOLIA: APS-Certificate (original document)
- **UNDERAGE APPLICANTS:** provide consent form signed by your parents or legal guardian:
  [http://www.uni-regensburg.de/studium/studentenkanzlei/medien/minderj/mjstudierende.pdf](http://www.uni-regensburg.de/studium/studentenkanzlei/medien/minderj/mjstudierende.pdf)

Application deadline for winter term: July 15th, application deadline for summer term: January 15th

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(1) Documents have to arrive at the University of Regensburg by the end of the application deadline
*International Office Universität Regensburg, Stand: Nov 2018*
### Procedures after your application:

**Application will be checked** by the Studentenkanzlei.

In the case of admission: You will receive a **letter of acceptance** including the dates of the German language entrance exam around end of July (for winter term) or end of January respectively (for summer term). (Please note: entrance exams for English or mathematics might also be required)

**Taking the entrance exam**
(around the beginning of September for the winter term, around the beginning of February for the summer term)

**Beginning of classes at the Studienkolleg:**
mid-September (winter term), mid-February (summer term)

### Contact Information for Additional Questions:

*international.degree-student@ur.de*